



The Academy

TRANSCRIPT RELEASE REQUEST

APPLYING TO GRADES 1-8

TO THE PARENT.....

Please complete and forward this request form to the student's current school.

TO THE SCHOOL.....

The student listed below is applying to The Academy for the 2016-2017 school year. To help with our admissions process, please send a copy of the last two years of grades, including fall semester 2015 and test scores. A complete transcript is not necessary at this time. We would appreciate receiving this information by January 14, 2016. Thank you for your assistance.

Student's name _____

Current grade _____ Birth date _____

I authorize (current school) _____ to release the school records described above pertaining to the above-named student. Please send the transcript information to:

The Academy
2722 Benvenue Avenue
Berkeley, CA 94705

Thank you.

Signature _____

Parent/Guardian

Date